

11.12.2023

Proceedings of the sixth meeting of Centre for Internal Quality Assurance (CIQA) Committee

sixth Meeting of the Centre for Internal Quality Assurance (CIQA) at the Centre for Open and Distance Learning Programmes and Online Programmes, Yenepoya (Deemed to be University) held on 11th December at 2pm.

The following members were present.

1.	Chairperson	Dr. M. Vijayakumar
2.	Member 1	Dr.Jeevan Raj
3.	Member 2	Mr.Narayana Sukumara A
4.	Member 3	Ms.Jamuna K M
5.	Member 4	Mr Mahammad Shahid
6.	Member 5	Ms Neekshitha Shetty
7.	Member 6	Dr.Rathnakara Shetty P
8.	Member 7	Mr. Sharath Kumar Shetty
9.	Member 8	Dr Sujay Nair
10.	Member 9	Dr. Gangadhara Somayaji K.S.
11.	Member 10	Dr. B.T. Nandish
12.	Member 11	Mr .Abdul Mohsin B
13.	Member Secretary	Dr Shareena P

The chairman welcomed all the members to this committee and explained the objectives of

the committee and briefly introduced the members and their credentials. After that, the

following Agendas were discussed

Sl. No	Agenda and Resolution
Agenda 1	Approval of the minutes of Fifth CIQA Committee meeting.
Resolution	The Committee approved the minutes of CIQA meeting and endorsed the decision taken by the members
Agenda 2	Presentation of calender of events and approval

Resolution	The Director presented the calendar of events, and the committee granted its approval.
Agenda 3	Proposal to finalise the date of examination
Resolution	It was resolved to commence the examination based on the calendar of events .
Agenda 4	Review on online classes and Assignments
Resolution	Online classes are engaged properly and Assignments are submitted on time by the students. Students are monitored Properly.
Agenda 5	Implementation of orientation session for Students
Resolution	Orientation sessions are scheduled for all learners to align their abilities with the program and industry requirements.
Agenda 6	Understanding the Four-Quadrant Framework of Online Learning
Resolution	The team members are all expected to understand the four-quadrant framework of online learning, as per UGC norms, for the smooth execution of learning operations. The concepts were elucidated by the CDOE Director through a presentation during the meeting.

The meeting concluded with a vote of thanks offered by the Member Secretary.

Shareena P
11/12/23.

Dr. Shareena P

Member Secretary

CIQA